

Patient details

Full name

DoB

Unit number

(use sticker if available)

Patient presenting with offensive weapons

ED safety management

Examples include

- Bladed objects
- Corrosive substances
- Baseball bats
- Hammers
- Firearms

- Inform security via radio **Channel 2**
- Maintain staff and patient safety
- **DO NOT** attempt to recover weapons

Patient willing to hand weapons over safely or is semi/unconscious?

N

Y

- Security to watch patient from a distance deemed to be safe and appropriate
- Inform NIC and EPIC
- Risk assess need for clinical interventions before police arrival
- Communicate with patient using de-escalating techniques

- Recover weapons
- Place any sharp items in a 'knife tube' (available from security office)
- Hand over weapons to security staff for safekeeping until police recovers them

Call police on **999**; record time and incident number

- Record Datix (see 'brief summary' on next page for the required details)
- Record brief summary on the back of this proforma
- Hand form to security

Hand over weapons to police on arrival

Time 999 called

HH:MM

Incident number

Time police arrived

HH:MM

Datix W number (will be in emailed acknowledgment)

W

Weapons safekeeping - chain of evidence

- Record print names & initials
- Ensure chain has no gaps

Handed over from	Passed on to	Date	Time
A	B		
B	C		
C	D		
D	E		
E	F		

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My next three ED shifts

Date	Time on duty from	To
1.		
2.		
3.		

My off-duty contact details

☐

Please tick this box if you do not wish to be contacted while off duty (in that case, leave details below blank)

Mobile

Email

My brief summary

- Datix and summary should be recorded by the same staff member
- Instead of summary below, consider printing your Datix before submitting it
- NB:** Police will ask you for a formal statement later

This should include

- Description of weapons including approximate size
- Where it was first seen (e.g. patient’s bag, pocket, hand etc.)
- If patient was holding it, what were they doing with it (e.g. were they waving it about or threatening etc.)

Print name

Signature

Job role

Date